SAM & CO.
CHARTERED ACCOUNTANTS

Ph : 044 - 24733847
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No.36/1, IInd Floor, Akbarabad 2nd Street, Kodambakkam, Chennai - 600 024.

To,
Secretary,
SIRC of ICAI, ICAI Bhavan
122, Mahatma Gandhi Road,
Nungambakkam, Chennai – 600034

Date : 13/05/2025

Subject: Job Posting for Accounts Executive – Candidate with CA Articleship Training Completed / CA Inter

Dear Sir / Madam,

I kindly request you to display the following vacancy announcement on the SIRC of ICAI Notice Board.

We are pleased to invite applications for the position of **Accounts Executive** at one of our client office in Chennai, engaged in Construction business.

Experience Required: Candidates who have **completed their CA Articleship Training / CA Inter qualified** (freshers or with 0–2 years post-articleship experience)

Key Responsibilities:

- Handling day-to-day accounting transactions
- Preparation and finalization of accounts
- Assisting in GST & TDS returns filing, MIS reports and Supporting statutory audits

Eligibility Criteria:

- Successfully completed CA Articleship Training under a Chartered Accountant
- Sound Working knowledge of Tally & MS Excel

Remuneration:

- Commensurate with qualifications and experience.

If you meet the above criteria and are looking to grow your career in a professional and dynamic environment, kindly mail your updated resume to **mathysam@gmail.com** with the subject line "**Application for Accounts Executive**"

Regards,

Mathy Sam
Proprietor
9381026707

SAM & CO. CHENNAI CHARTERED ACCOUNTANTS

THE INSTITUTE OF CHARTERED ACCOUNTANTS OF INDIA ★ CHENNAI ★
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14 MAY 2025
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